

Developing an Action Plan for your Research Project

1. Review: Selecting a focus: Designing your team's research question/s.

1.1 What aspects of, or issues related to the identified problem does your team want to explore?

1.2 Why are these aspects/issues worth pursuing in your school context?

2. Evidence/Data Collection – What kind of evidence might your team gather in regard to the selected focus? How will your team measure the outcomes of the project?

The evidence/data your team collects should aim to identify where your team is currently at and the shifts and changes you expect to see over time.

2.1 Baseline data

Where is your school currently positioned in terms of the outcomes you want to address through this project? (This is your baseline) (Note: these may be outcomes relating to student learning, engagement and wellbeing, or to teacher capability, confidence etc).

2.2 Data collection

What sort of data will help you address your identified problem?

Interviewing

Observations

Reviewing documents/records/materials

Quantitative data (surveys, tests: helps answer questions such as “how much” or “how many”)

How and when will you collect data?

3. Knowledge, Skills/Behaviours & Support

3.1 Knowledge

What further knowledge might your team need to develop in order to explore your research question?

How will you go about developing this knowledge?

3.2 Skills

What type of skills and/or behaviours might your team members need to develop in order to address your research question?

How will you go about developing these skills?

4. Planning for improvement

4.1 What steps will your team need to take to and put your research approach into practice?

Step 1: What is the first thing your team will do after they leave Workshop 1?

Step 2:

Step 3:

Step 4:

Step 5:

5. People and Resources

5.1 How will members of your team work together? How will decisions be made? Do you have shared expectations about roles and responsibilities?

5.2 How might other people support your team to implement this action plan?

5.3 Which people might have the required skills to best support your team? How might they help?

5.4 What additional resources might be required?

6. Managing your Time

6.1 How will your team organise time to meet with each other in order to meet the commitments associated with this research plan?

6.2 When will you meet? How regularly? Where will you meet?

6.3 What will you do during meetings to further your research project?

7. Recording your Reflections on your Journey

7.4 Journals – How will your team document the journey and capture their reflections?

Timeline

| | |
|--------------------------|---|
| | Term 1 2019 |
| Term 1 Week 9 | Workshop 1, April 1st 2019 |
| Week 10 | |
| Shutdown | |
| Shutdown | |
| | Term 2 2019 Monday 29th April – Friday 5th July (10 weeks) |
| Term 2 Week 1 | |
| Week 2 | Workshop 2, May 6th 2019 |
| Week 3 | |
| Week 4 | |
| Week 5 | |
| Week 6 | |
| Week 7 | |
| Week 8 | |
| Week 9 | |
| Week 10 | |
| Shutdown | |
| Shutdown | |

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| | Term 3 Monday 22nd July – Friday 27th September, 2019 (10 weeks) |
| Term 3 Week 1 | |
| Week 2 | Workshop 3, July 29th 2019 |
| Week 3 | |
| Week 4 | |
| Week 5 | |
| Week 6 | |
| Week 7 | |
| Week 8 | |
| Week 9 | Workshop 4 Monday 16th September 2019 |
| Week 10 | |
| Shutdown | |
| Shutdown | Draft posters due to ACT Directorate |
| | Term 4 Monday 14th October – Thursday 19th December, 2019 (10 weeks) |
| Term 4 Week 1 | |
| Week 2 | Friday 25th October 2019 Conference |
| Week 3 | |
| Week 4 | |
| Week 5 | Possible follow up and reflection on PL 2019 |

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| Week 6 | |
| Week 7 | |
| Week 8 | |
| Week 9 | |
| Week 10 | |