

## Action Learning Plan - Initial Planning template

<p><b>FOCUS</b>          What topic, issue or concern related to student outcomes do I want to address? How do I know that it is an issue, i.e. What data do I have to indicate that it is an issue for student outcomes?</p> <p>What would be a good working title for my action or initiative?</p>	
<p><b>OUTCOMES AND BENEFITS</b>          What specific outcomes am I seeking from this action or initiative? What benefits do I want to achieve?</p>	<p><b>Specific outcomes:</b></p> <p><b>Benefits:</b></p>
<p><b>COLLABORATION</b>          Who (teachers/school personnel) is directly involved?          Who may be affected?          Who should be consulted?</p>	
<p><b>RATIONALE</b>          What are the assumptions underlying the action or initiative and are they justified?</p> <p>What research and evidence support the action or initiative?</p>	
<p><b>ACTIONS</b>          What will I do specifically to improve students' outcomes?</p>	
<p><b>SUPPORT &amp; COMMUNICATION</b>          Is my action or initiative supported by my system policy and priorities?</p> <p>Has our executive approved it?</p>	



<p>What will I do to communicate with my colleagues about what I are doing?</p> <p>Are there any potential ethical or political issues—how will I manage them?</p>	
<p><b>PLAN FOR USING DATA</b></p>	
<p><b>QUESTION/S?</b></p> <p>What questions do I want to answer about my action or initiative" What do I want to know?</p>	
<p><b>COLLECTING DATA</b></p> <p>What data will I use or collect to help me answer each question?</p> <p>How will the data for each question be collected?</p> <p>When will the data for each question be collected?</p>	
<p><b>ANALYSING DATA</b></p> <p>How will each of the above sources of data be analysed?</p> <p>When will each of the above sources of data be analysed?</p>	
<p><b>REFLECTING, PLANNING AND ACTING</b></p> <p>What processes will I use to display, discuss, share and draw implications from my data and plan the next steps?</p> <p>How/when will I report (if applicable)?</p>	
<p><b>RESOURCES</b></p> <p>What support and resources will I need?</p> <p>How will I acquire the necessary resources?</p> <p>What will I do to generate or acquire the necessary time?</p>	



## How you might do it

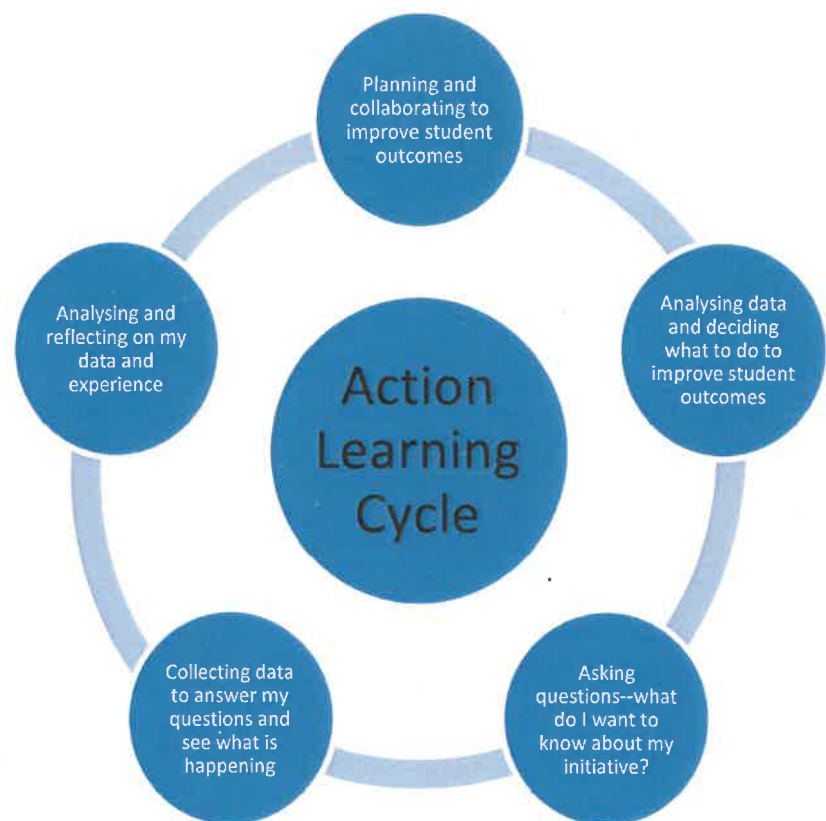


Figure 1 A.Shaddock *Using Data to Improve Learning*, 2014

